European
Tenpin Bowling Federation
www.etbf.eu

ETBF Tournament Application

Please read the guidelines before you are filling in the application
All guidelines are presented at the pages below the tables

01. When applying for adoption in an EBT		
01.01	EBT Satellite	
01.02	EBT Silver	
01.03	EBT Gold	
01.04	EBT Platinum	
The content of the four fields are only valid in official EBT application periods		

02. Website addresses with tournament information		
02.01	Tournament website	www.czechopen.eu
02.02	Other relevant websites	www.bowlingweb.cz

03. Approval requests		
03.01	ETBF Tournament	Yes
03.02	WTBA Tournament	Yes

04 Tournament information		
04.01	Tournament organizer	Silver Lane Production
04.02	Tournament name	Czech Open 2015
04.03	Centre	Bowland bowling centre
04.04	City	Olomouc
04.05	Federation	Czech bowling association
04.06	First day	27.06.2015
04.07	Last day	05.07.2015

05. Tournament delimitations		
05.01	Category	Open
05.02	Event	Single mixed
05.03	Women handicap	8 pins per game
05.04	Max women scratch game	292
05.05	Other kind of handicaps	Juniors to 15 years of age – 8 pins per game
05.06	Entry fee	See the qualification squads and fees further down the list
05.07	Re-entry fee	See the qualification squads and fees further down the list
05.08	Desperado fee	No

06. Tournament contact		
06.01	Contact person	Karel Kutina
06.02	Mobile	+420 608 862 698
06.03	Email	info@czechopen.eu
06.04	Registration	www.czechopen.eu

07. Centre address		
07.01	Address	OC Galerie Šantovka, Polská 1, 779 00, Olomouc
07.02	Phone	+420 604 631 908
07.05	Email	bowling@bowland-center.cz
07.06	Website	www.bowland-center.cz

08. Centre specifications		
08.01	Number of lanes	18
08.02	Approaches	AMF SPL II
08.03	Surfaces	AMF SPL II
08.04	Pin decks	AMF
08.05	Pin setters	AMF EDGE XLi
08.06	Pins	AMF Lite II
08.07	Score system	Qubica BES X Ultimate

09. Dressing specifications		
09.01	Oil machine	Kegel Kustodian Walker
09.02	Oil	Kegel Infiniti
09.03	Cleaner	Kegel Defense C
09.04	Pattern prepared by	Kegel
09.05	Dressing done by	Centre bowler

10. Prize money specifications		
10.01	Prize fund status	Fixed
10.02	Calculation method	
10.03	Tax on prizes	No
10.04	Tax rules	

Position	Singles Mixed	11. Prize money expressed in €		
		Women	Players	CZE & SVK
Position 1	2500	150		300
Position 2	1300	100		200
Position 3	800	50		100
Position 4	700			
Position 5	600			
Position 6	500			
Position 7	250			
Position 8	250			
Position 9 - 12	200			
Position 13 - 24	150			
Position 25 – 36	120			
Position 37 – 48	100			
Best game	100			
Total	**12240**	**300**		**600**
Grand total tournament prize fund				**13 140 EUR**

12. Tournament format

Qualification
Entries and re-entries, 6 games
The top 78 players will qualify for the following final steps:
- Players in positions 7-78 will qualify to the Final step 1
- Players in positions 1-6 will qualify to the Final step 3

Final step 1
72 players play 4 games with the pin fall from the qualification carried forward
Players in positions 1-45 will qualify to the Final step 2
The players not continuing to the Final step 2 will be ranked 52-78 according to their position in the Final step 1.

Final step 2
45 players will play 4 games starting from scratch
Top 22 will continue to the Final step 3
The remaining 23 players will be ranked 29-51 according to their positions in the final step 2

Seeding for the final step 3-6
In the final step 3-6 players will be seeded according to their scores in the previous step. In step 3 the Top 6 after qualification will be seeded 1-6.

Matching in the final step 3-6
In each of steps 3-6 there will be pools of 4 players.
Before composing the pools the players will be divided in 4 equally sized groups (1-4) according to their seeding.
Players in group 1 will be assigned to each their pool (1-N) in direct seeding order.
Players in group 2 will be assigned to each their pool (1-N) in inverse seeding order.
Players in group 3 will be assigned to each their pool (1-N) in direct seeding order.
Players in group 4 will be assigned to each their pool (1-N) in inverse seeding order.
In each step a pool will be assigned to a pair of lanes.
Two games will be played in each step starting from scratch, total pinfall to count.

Final step 3
28 players. There will be 7 pools of 4 players. 2 games. Top two from each pool will qualify for the final step 4.
Also advancing to final step 4 are two Lucky Losers, which will be the four 3rd positioned with the highest pin falls.
The remaining 12 players will be ranked 17-28 according to their scores in the step 3.

Final step 4
16 players. There will be 4 pools of 4 players. 2 games. Top two from each pool will qualify for the final step 5.
The remaining 8 players will be ranked 9-16 according to their scores in the step 4.

Final step 5
8 players. There will be 2 pools of 4 players. 2 games. Top two from each pool will qualify for the final step 6
The remaining 4 players will be ranked 5-8 according to their scores in the step 5

Final step 6
4 players. There will be 1 pool of 4 players. 2 games. The players will be ranked 1-4 according to their scores in the step 6**.**

13. Tournament tie rules

Qualification and all final steps
In case of a tie, the highest ranked player will be the player with the highest last game in a step. If a tie still exists the highest ranked player will be the player with the highest second last game in a step etc. If all games in a step are tie, then the tie will be broken by following the same procedure for the last game in the previous step, then the second last game in the previous step etc.

14. Lane assignments and lane movements

14.01	Lane draws	Done by the organizer
14.02	Players per pair in squads	4
14.03	Frequency of movement	Every two games (Qualification, Final step 1 and 2)
14.04	Movement method	Right lane to the right pair, left lane to the left pair
14.05	Number of lanes to move	4

15. Booking policies		
15.01	Booking restriction before	Unlimited
15.02	Booking restriction during	Unlimited
15.03	Total number of bookings	Unlimited
15.04	Booking cancellations	Possible
15.05	Registration deadline	15 minutes before squad

16. Tournament schedule						
Squad	Day	Date	Time	Places	Entry fee €	Re-entry fee €
Squad nr.1	Saturday	27.06.2015	10.00-14.00	36	30	-
Squad nr.2	Saturday	27.06.2015	14.00-18.00	36	30	25
Squad nr.3	Saturday	27.06.2015	18.00-21.00	36	30	25
Squad nr.4	Sunday	28.06.2015	10.00-14.00	36	30	25
Squad nr.5	Sunday	28.06.2015	14.00-18.00	36	30	25
Squad nr.6	Sunday	28.06.2015	18.00-21.00	36	30	25
Squad nr.7	Tuesday	30.06.2015	15.00-19.00	36	30	25
Squad nr.8	Tuesday	30.06.2015	19.00-22.00	36	30	25
Squad nr9	Wednesday	01.07.2015	15.00-19.00	36	30	25
Squad nr.10	Wednesday	01.07.2015	19.00-22.00	36	30	25
Squad nr.11	Thursday	02.07.2015	11.00-15.00	36	30	25
Squad nr.12	Thursday	02.07.2015	15.00-19.00	36	30	25
Squad nr.13	Thursday	02.07.2015	19.00-22.00	36	30	25
Squad nr.14	Friday	03.07.2015	09.00-13.00	36	45	40
Squad nr.15	Friday	03.07.2015	13.00-17.00	36	50	50
Squad nr.16	Friday	03.07.2015	17.00-21.00	36	50	50
Squad nr.17	Friday	03.07.2015	21.00-24.00	36	45	40
Squad nr.18	Saturday	04.07.2015	09.00-13.00	36	50	40
Squad nr.19	Saturday	04.07.2015	13.00-16.00	36	50	50
Schedule for Final steps						
Lane maintenance			16.00-16.30			
	Saturday	04.07.2015	17.00-19.15	Final step 1, 43rd place – 78th place		
Lane maintenance			19.15-19.45			

	Saturday	04.07.2015	20.00-22.15	Final step 1, 7th place – 42nd place		
Lane maintenance			08.00-08.45			
	Sunday	05.07.2015	09.00-11.30	Final step 2		
Lane maintenance			11.30-12.00			
	Sunday	05.07.2015	12.15-13.30	Final step 3		
Lane maintenance			13.30-14.00			
	Sunday	05.07.2015	14.15-15.30	Final step 4		
	Sunday	05.07.2015	15.30-16.45	Final step 5		
	Sunday	05.07.2015	16.45-18.00	Final step 6		
	Sunday	05.07.2015	18.00-18.30	Medal ceremony		

17. Hotels provided by the organizer

1.
Hotel LAFAYETTE***
Alšova 8, 779 00 Olomouc
Tel.: +420 585 436 600
Fax: +420 585 436 407
E-mail: hotel@lafayette.cz
Web: www.lafayette.cz
Single room –1.200,- CZK
Double room – 1.400,- CZK

Room incl. Breakfast.

When booking be sure you use **password: Czech Open 2015.**
Last available booking date of hotel is: 20.06.2015.
Hotel is aprox. 6min. way from bowling centre.

2.
Hotel ibis Olomouc Centre***
Wolkerova 29
77900 OLOMOUC
Tel.: +420 585 722 111
Fax: +420 585 722 102
E-mail: H8248@accor.com
Web: http://www.ibis-olomouc-centre.cz/
Single room – 53,- EUR
Double room – 60,- EUR

Room incl. Breakfast, Wifi.

When booking be sure you use **password: Czech Open 2015.**
Last available booking date of hotel is: 20.06.2015.

Hotel is aprox. 15min. way from bowling centre
GPS :N 49° 35' 11.31'' E 17° 14' 39.62''

3.
Milotel***
Hamerská 46
783 71 Olomouc
Tel: (+420) 585 311 357
Fax: (+420) 585 314 423
E-mail: recepce@milotel.cz
Web: www.milotel.cz

Single room - 700,- CZK
Double room - 1100,- CZK
Room incl. Breakfast

When booking be sure you use **password: Czech Open 2015**
Last available booking date of hotel is: 20.06.2015.
Hotel is aprox. 5 km from bowling centre.

After this therm will all empty rooms be unblocked to free sell

18. Other information
Contact person nr.2: Radek Pospíšil, +421 903 501 370, pospisil@czechopen.eu
1EUR – cca 27 CZK
Bowland bowling centre Galerie Šantovka Polská 1 779 00 Olomouc Czech Republic GPS: 49°35'11.498"N, 17°15'31.905"

Guidelines for the Tournament Application

The application must be filled in electronically and emailed to Kim Thorsgaard Jensen at the email address ktj@etbf.eu. Only applications received by email will be accepted.

Please use a combination of capital letters and small letters and not capital letters only. This combination is the standard for www.etbf.eu.

Please write in English, since the language of www.etbf.eu is English only.

The guidelines of mandatory fields are marked with blue. The guidelines of optional fields are marked with wine red. The application will not be accepted if any content of mandatory fields is missing.

No matter of the status of each field (mandatory or optional) we recommend you to fill in as many fields as possible for the benefit of your tournament.

Guidelines for the fields in the Tournament Application

01. When applying for adoption in an EBT

01.01 EBT Satellite
The content of the field is only valid, when an official application period for an EBT exists.

The field must be filled with "Yes" if a tournament applies for the EBT Satellite status.

01.02 EBT Silver
The content of the field is only valid, when an official application period for an EBT exists.

The field must be filled with "Yes" if a tournament applies for the EBT Silver status.

01.03 EBT Gold
The content of the field is only valid, when an official application period for an EBT exists.

The field must be filled with "Yes" if a tournament applies for the EBT Gold status.

01.04 EBT Platinum
The content of the field is only valid, when an official application period for an EBT exists.

The field must be filled with "Yes" if a tournament applies for the EBT Platinum status.

02. Website addresses with tournament information

02.01 Tournament website
If filled in, the format is www.xxxxxxxx.xxx (example: www.tournament.com).

The field is mandatory, when the tournament applies for adoption in an EBT.

02.02 Other relevant websites
If filled in, the format is www.xxxxxxxx.xxx (example: www.press.com). The field is used for one or more websites, which for instance will publish results during the tournament.

03. Approval requests

03.01 ETBF Tournament
The field is pre-filled with a Yes. If field 03.02 "WTBA Tournament" is either empty or filled in with a No, only players from ETBF member federations can participate in the tournament and not players from any other zone.

03.02 WTBA Tournament
If you want the tournament to be open for players from other zones than ETBF, then the field must be filled in with a Yes.

When the tournament is approved by ETBF, the application will be forwarded to WTBA by ETBF if field 03.02 "WTBA Tournament" is filled with a Yes. WTBA will inform you, when they have approved the tournament.

04. Tournament information

04.01 Tournament organizer
The field must be filled in with either the full name of the tournament organizer or the name of the organization hosting the tournament.

04.02 Tournament name
The field must be filled in with the full name of the tournament.

04.03 Centre
The field must be filled in with the full name of the centre hosting the tournament.

04.04 City
The field must be filled in with the name of the city where the tournament takes place.

04.05 Federation
The field must be filled in with the name of the Federation where the tournament takes place.

04.06 First day
The field must be filled in with the first day of the tournament (example: 11 June 2007).

04.07 Last day
The field must be filled in with the last day of the tournament (example: 17 June 2007).

05. Tournament delimitations

05.01 Category
The field must be filled in with one out of two possibilities; either with Open or with Invitational if the tournament is limited to certain groups of players.

05.02 Event
The field can include one or more events. For each event the name must be presented in at least two words. The first word can for instance be Singles, Doubles, Trios or Team. The second word can for instance be Women, Men or Mixed.

05.03 Women handicap
If women and men are playing in a mixed division, then the field must be filled in with the handicap, presented as XX pins per game.

05.04 Max women scratch game
This field is only valid if a handicap for women is mentioned in 05.03. The field must then be filled with for instance 300 or less, if the organizer reduces the maximum women scratch game

because of the handicap, for instance to 292 if the handicap is 8.

05.05 Other kind of handicaps
If other kind of handicaps, than handicaps for women, exists, then the field must be filled in with the size of the handicaps and to whom they are given.

05.06 Entry fee
The field must be filled in first mentioning the currency, then the size of the fee (example, € 100). If more fees, each fee must be mentioned (example: Singles Women € 100 / Singles Men € 150).

05.07 Re-entry fee
If re-entries are possible, then the field must be filled in; first mentioning the currency, then the size of the fee. If more fees, then each fee must be mentioned.

05.08 Desperado fee
If a desperado squad exists, then the field is must be filled in; first mentioning the currency, then the size of the fee.

06. Tournament contact

06.01 Contact person
The field must be filled in with at least one contact person (full name).

06.02 Mobile
The field must be filled in with the mobile number in the format: +country code and then the number (example: +31 123 456 789).

06.03 Email
The field must be filled in with the email address in the format xxx@xxxx.xx (example: contact@person.com).

06.04 Registration
The field must be filled in with a website address or a text.

07. Centre address

07.01 Address
The field must be filled in as follows:
The name of the centre
Address and street number
Postal number and city
Country

07.02 Phone
The field must be filled in with the phone number in the format: +country code and then the number (example: +31 123 456 789).

07.05 Email
The field must be filled in with the email address in the format xxx@xxxx.xx (example: contact@person.com).

07.06 Website
The format is: www.xxxxxxxx.xxx (example: www.centre.com).

08. Centre specifications

08.01 Number of lanes
The field must be filled in with the number of lanes in the centre.

08.02 Approaches
The field must be filled in with the brand and type of the lane approaches.

08.03 Surfaces
The field must be filled in with the brand and type of the lane surfaces.

08.04 Pin decks
The field must be filled in with the brand and type of the pin decks.

08.05 Pin setters
The field must be filled in with the brand and type of the pin setters.

08.06 Pins
The field must be filled in with the brand and type of the pins.

08.07 Score system
The field must be filled in with the brand and type of the score system.

09. Dressing specifications

09.01 Oil machine
The field must be filled in with the brand and type of the oil machine.

09.02 Oil
The field must be filled in with the brand and type of the oil.

09.03 Cleaner
The field must be filled in with the brand and type of the cleaner.

09.04 Pattern prepared by
If filled in, it then must be announced who are preparing the pattern, which might be a person (full name), a company or the centre.

When a tournament applies for adoption in an EBT, the field is mandatory and must be filled in.

09.05 Dressing done by
If filled in, it then must be announced who are doing the dressing, which might be a person (full name), a company or the centre.

When a tournament applies for adoption in an EBT, the field is mandatory and must be filled in.

10. Prize money specifications

10.01 Prize fund status
The field can be filled with either "Fixed" or "Conditional".

10.02 Calculation method
If 10.01 are filled with "Conditional", this field must include a complete calculation method of the conditional prize fund based on number of players, when the number of players changes the prize fund etc. If 10.01 are filled with "Fixed", the field can be deleted.

10.03 Tax on prizes
The field can be filled with either "Yes" or "No".

10.04 Tax rules
If 10.03 are filled with "Yes", this field must include a complete explanation on how the taxes are calculated and if there are any exceptions etc. If 10.03 are filled with "No", the field can be deleted.

11. Prize money expressed in XXX

Present the currency of the prize money at the headline of the section and present the full prize list and the total sum for all categories in the tournament.

12. Tournament format

This field must include a full description of each stage of the tournament (normally a qualification and a number of final rounds).

For each stage it must be explained:
Number of games in the stage
The number of players to continue to the next stage
If the pin fall is carried forward to the next stage
How not qualified players and losers of a stage (matches) will be ranked

13. Tournament tie rules

Tie rules for all stages in the tournament must be specified, normally such as:
The qualification
The desperado squad
Various final stages with pin falls
Various final stages with head to head matches

14. Lane assignment and lane movements

All fields in Group 14 are mandatory when a tournament applies for adoption in an EBT.

14.01 Lane draws
We recommend the following text: "By impartial notaries public".

14.02 Players per pair in squads
Present the number of players per pair of lanes in qualification squads.

14.03 Frequency of movement
The field can be filled with for instance: "After each game" or "After each second game".

14.04 Movement method
The field can be filled with for instance: "Left lanes moves left, right lanes moves right".

14.05 Number of lanes to move
The field can be filled with for instance: "Two lanes in small and four lanes in big squads" (if the house is big enough for a 4 - or even a 6 - lane movement).

15. Booking policies

All fields in Group 15 are mandatory, when a tournament applies for adoption in an EBT.

15.01 Booking restriction before
For a re-entry tournament we recommend the filed to be filled in with "A maximum of three squads can be booked before the tournament starts and maximum two of the bookings can be for squads on Wednesday and Thursday".

15.02 Booking restriction during
The field can be filled with "Unlimited" or a text indicating a restriction.

15.03 Total number of bookings
The field can be filled with "Unlimited" or a text indicating a restriction.

15.04 Booking cancellations
Then the text is either "Possible" or "Impossible". We strongly recommend "Possible" as the most normal and natural for a re-entry tournament.

15.05 Registration deadline
The text can either be "none" or "XX minutes before", where XX can be maximum 30.

16. Tournament schedule

A complete tournament schedule including all qualification squads and final stages must be presented. A standardized squad calculation is 3 hours for squads with 4 players per pair of lanes and 4.5 hours for squads with 6 players per pair of lanes, in both situations the dressing time must be added (half an hour for centres of 16 lanes or less and 1 hour for bigger centres)

17. Hotels provided by the organizer

If it is possible to order accommodation at hotels with agreements with the organizer (either through the organizer or through the hotel directly), the hotels can be listed in this field to-gether with their addresses, contact information and hotel rates etc.

When a tournament applies for adoption in an EBT, the field is mandatory and must be filled in.

18. Other information

The field might be used for any other kind of additional tournament information at your choice. The amount of information must be within reasonable limits.